



Serial Number / Bar code Request Form

Complete this form, save it to your computer, then email it to documcc@canadapost.ca

Please return a screen print or program printout of the allocations as soon as they have been input into the printing system.

Required Information

Customer Name : _____ Vendor's Name: _____
 Customer Number: _____ City: _____ Prov: _____
 Requestor's Name: _____ Phone Number: _____
 E-mail Address: _____ Date: _____

Service	Quantity Required	Prefix	Allocation Code	START	END
Domestic (S4 Converted):		GA	ESN000-000-007		
Purolator USA Only		NC	ESN000-000-008		
Purolator International		NC	ESN000-000-009		

NOTE: The 8th digit numeric position "0" is not to be printed, therefore 10% of the Purolator International numbers won't be printable.

XpressPost USA		CE	ESN000-000-010		
Xpresspost-International		EE	ESN000-000-013		
Commercial Expedited Parcel USA		CH	ESN000-000-012		
Expedited Parcel USA		CX	ESN000-000-006		
Registered		RW	ESN000-000-014		
International Air /Surface Parcel		CC	ESN000-000-016		

Note: Prefixes are subject to change.

Send Requests and screen prints to documcc@canadapost.ca

Inquiries: (613) 734-8243

Orders will be processed between 0830 hrs & 1600 hrs EST.

Please allow at least 24 hours for processing.

This form is to be used by owners and /or vendors of 3rd Party Shipping Systems, Customer Developed Shipping Systems and all EST users to enable printing of barcoded shipping labels.

Only use numbers within the range provided. Numbers may only be used once.